

**ALL SAINTS' CATHEDRAL CHURCH SACCO SOCIETY LTD**  
**PO.BOX 40539 – 00100 NAIROBI, TEL: 0720025362**

**ALL SAINTS' CATHEDRAL CHURCH SACCO STAFF LOAN APPLICATION FORM**

**PART A**

**PERSONAL DETAILS**

Name of applicant: Mr. / Mrs. / Miss/ Rev/ Dr. ....  
Postal address.....  
Residential address.....  
Tel: Landline.....Cell – phone.....  
Kenyan ID No / Passport No (**attach a copy of ID**).....  
ASC SACCO Membership No.....Date joined ASC SACCO.....  
ASC Membership No.....  
Email.....  
Total shares in the Sacco.....

**PART B**

**LOAN DETAILS**

Type of loan – Emergency, Education, Normal, Business, Asset financing.  
Amount of loan applied for: Ksh .....  
Purpose of the loan: .....  
.....  
Repayment proposal: .....  
Loanee's signature ..... Date .....

**PART C**

**EMPLOYMENT DETAILS OF APPLICANT**

Job Title: .....  
Date employed: .....Contract Expiry date: .....  
Basic monthly salary of KSH: .....  
Total allowances: .....  
Gross Salary (monthly): .....  
Total deductions: .....  
Net Salary (monthly): .....

**PART D**

**SECURITY OFFERED**

All Saints' Cathedral Church Sacco: .....

Title to the Land as below: .....

Log Book as below: .....

Other Specify: .....

In the case of land an official search will be done at the Land Registrar at the borrowers cost.

In case of motor vehicle valuation is done at Regent Automobile Valuers & Assessors LTD at borrowers cost.

**PART E**

**APPLICANT'S DECLARATION**

I authorize you to:

1. To pay loans through check off system (**Staff to attach current pay slip**).
2. Obtain any information you may require relative to this application form from my employer and from any other source to which you may apply. Each source is hereby authorized by me to provide you with such information.
3. Disclose any information in respect of my account to the guarantors for as long as the guarantor's liability in respect of this debt stands.
4. I undertake to notify the All Saints' Cathedral SACCO immediately of any situation which materially changes the representation of this application.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

**PART F**

**ALL SAINTS CATHERDAL CHURCH SACCO DECLARATION**

We the \_\_\_\_\_ hereby confirm that this application has been fully guaranteed to the extent of the borrowers/applicants salary and terminal dues by the All Saints' Cathedral Church Sacco and declare that we shall take full responsibility to ensure that the facility is repaid to the extent foresaid in case of any default in repayment. The loan may be deducted from the Sacco Office. The All Saints' Cathedral Church Sacco Accountant will ensure that repayment is remitted Monthly. This takes precedence over all other repayments other than those of statutory nature (PAYE, Provident, NSSF, NHIF and any other that may be required by the Government of Kenya).

\_\_\_\_\_  
**Signature of All Saints' Cathedral Church Sacco**  
**Treasurer**

\_\_\_\_\_  
**All Saints' Cathedral Church Sacco**  
**ASC Sacco Chairperson**

**PART G**

**CRB AUTHORIZATION**

I confirm that I have authorized All Saints' Cathedral Church SACCO ltd to access my credit profile and that this profile can be delivered to their e-mail/postal address indicated herein and hereby authorize Credit Reference Bureau (CRB) Ltd to mail/deliver/send my credit report to the e-mail/postal address indicated herein. I release Credit Reference Bureau (CRB) Ltd and All Saints' Cathedral Church SACCO Ltd and its officers, employees and agents from all claims, actions or proceedings of whatsoever nature and howsoever arising, suffered or incurred in connection with Credit Reference Bureau (CRB) Ltd sending/delivering/ mailing my credit report to the addresses that I have provided

I \_\_\_\_\_ ID \_\_\_\_\_ sign \_\_\_\_\_

Date \_\_\_/\_\_\_/20\_\_

**FOR OFFICIAL USE**

Amount of loan applied for: ksh.....

Date of applicant's admission to Membership.....

No. of months contributions received: .....

Total contributions received: ksh.....

Outstanding loan (if any): .....arrears (if any) ksh.....

Total loan recommended: ksh.....

New loan repayment: ksh.....

Total Member's security: ksh.....

Total Guarantor's security: ksh.....

**Manager's comments**

1. ....
2. ....
3. ....

**Credit Committee Recommendation:**

**Approved/ not approved:**

1. Amount approved: Ksh.....
2. Monthly repayment.....
3. Interest rate.....

**Reason for non approval**.....  
.....

Credit Committee Chairperson.....Signature.....Date.....

Credit Committee Secretary.....Signature.....Date.....

Credit Committee Member.....Signature.....Date.....

